**FORM 3**

**PERSONAL INFORMATION FORM**

**General Instructions**

1. This Personal Information Form (“Form”) is to be completed by

(a) every individual who, if the securities of the Applicant Issuer described below are accepted for listing on the Canadian Securities Exchange (“CSE” or the “Exchange”), will at the time of listing be a Related Person of the Applicant Issuer and

(b) each director, senior officer and person who directly or indirectly owns, controls or exercises discretion over 20% or more of the outstanding voting shares of any non-individual that will, if the securities of the Applicant Issuer described below are accepted for listing on the Exchange, be a Related Person of the Applicant Issuer.

1. This Form is also to be completed where the securities of the Applicant Company are listed on the Exchange by

(a) each individual who has become or proposes to become a Related Person of the Listed Issuer and

(b) each director, senior officer and each person who directly or indirectly owns, controls or exercises discretion over 20% or more of the outstanding voting shares of any non-individual who has become or proposes to become a Related Person of the Listed Issuer.

1. All items must be completed on the Form. Each Form must be signed (and initialled where necessary) manually and not mechanically or electronically. No facsimiles or copied versions will be accepted. Please type or print using BLOCK letters. *Failure to respond to all questions accurately and completely may delay the processing of the application of the Applicant Issuer and may result in the denial of the application.*
2. All attachments pertaining to any question must be made exhibits to the Form and each one must be so marked. All signatures must be originals. The Commissioner of Oaths before whom the statutory declaration at the end of the form is made, as well as the person completing the Form, must initial all attachments.
3. All PIF’s must be accompanied with a Criminal Record Verification (“CRV”) form and a clear photocopy of two pieces of identification issued by a government authority.  Please see the CRV attachment for further instructions and accepted ID.

|  |
| --- |
| Applicants Name: |
| Name of CSE Listed Company (or issuer seeking listing): |

**1. Basic Information**

***(a) Identification***

|  |  |
| --- | --- |
| Surname: | Legal First Name: |
| Full Middle Name(s): | Check here if no middle name(s): 🞎 |
| Name(s) by which you are comonly known by: | |

***(b) Personal Information – No Abbreviations***

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Gender: | Date of Birth: | | |  | | |  | | |
| 🞎 Male 🞎 Female | Day: |  |  | Month: |  |  | Year: |  |  |
| Place of birth (*City Province/State, Country)* | | | | | | | | | |
| Email address: | | | | | | | | | |

***(c) Current Residential Address – No Abbreviations***

|  |  |  |  |
| --- | --- | --- | --- |
| Street Address: | City: | | Province/State: |
| Country: | Postal/ZIP: | Res. Telephone Number:  ( ) | |

***(d) Residential History for Past 15 years – No Abbreviations***

(Provide attachments if additional space is necessary)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Street address, City, Province/State, Country, Postal/ZIP | From | | | | To | | | |
|  | M | | Y | | M | | Y | |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
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***(e) Citizenship – No Abbreviations***

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| --- |
| Citizenship: |
| If not a Canadian citizen, please indicate number of years continuous residence in Canada: |
| If you are a U.S. citizen or hold a U.S. Social Security Number, please provide it here: |
| If you are a Hong Kong citizen or hold a Hong Kong Indentification Number: |
| If you have a Canadian Social Insurance Number, please provide it here: |

***(f) Professional Designation(s)***

Please list all professional designations which you have and professional associations to which you belong (please include membership numbers where applicable):

|  |
| --- |
|  |
|  |

***(g) — Present or Proposed Position with the Applicant Issuer***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Check below as applicable | Provide the Date Elected/ Appointed/ Position Achieved | | | | | | Title |
| M | | D | | Y | |
| * Director |  |  |  |  |  |  |  |
| * Officer |  |  |  |  |  |  |  |
| * Other (provide details)   (see General Instructions – Pg.1) |  |  |  |  |  |  |  |

1. ***Positions with Other Issuers***

Provide the names of any public reporting issuers and any issuer with continuous disclosure obligations in any jurisdiction of which you are now, or during the last 10 years, have been a director, promoter, insider or control person, the positions you held and the periods during which you held those positions. Use an attachment if necessary.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of  Reporting Issuers | Market | Positions  Held with Issuer | From | | | | To | | | |
|  |  |  | M | | Y | | M | | Y | |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |

**2. Change of Name or Use of Different Name**

***Instructions***

Have you ever had, used, operated under, or carried on business under any name other than the names mentioned in Question 1a of this form, or have you ever been known under any other name?*(Name changes resulting from marriage, divorce, court order or any other process should be included here, giving appropriate dates.)*

Yes: 🞎

No : 🞎

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Previous Names | From | | To | |
|  | Month | Year | Month | Year |
|  |  |  |  |  |
|  |  |  |  |  |

***Instructions Regarding Questions 3 to 7***

*Full details are required as attachments in respect of any question to which the answer is yes. These details must include the circumstances, the relevant dates, the names of the parties involved, and the final determination if known. All questions must be answered with YES or NO, unless otherwise specified.*

**3. Proceedings by Regulators**

**(a)** Have you personally ever been the subject of a cease trading order issued by any authority regulating trading in securities?

Yes: 🞎 No: 🞎

Details:

**(b)** Have you, or has any partnership or company of which you were at the time of such event a partner, officer, director, or beneficial owner of more than 10% of the voting securities, ever been denied the benefit of any exemption provided by any act regulating trading in securities?

Yes: 🞎 No: 🞎

Details:

**(c)** Have you, or has any partnership or company of which you were at the time of such event a partner, officer, director, or beneficial owner of more than 10% of the voting securities, ever been the subject of disciplinary action, not disclosed in 3(b) above, undertaken by any authority regulating or supervising trading in securities, including any stock exchange, association of investment dealers or similar organization? (Do not include cease-trading orders.)

Yes: 🞎 No: 🞎

Details:

**(d)** Have you personally ever been the subject of disciplinary action, not disclosed in 3(a), (b) or (c) above, undertaken by any tribunal, organization or society responsible for the regulation of a profession?

Yes: 🞎 No: 🞎

Details:

**4. Offences Under The Law**

***Note:*** *If a pardon under the Criminal Records Act (Canada) has been formally requested and you have received formal written notice that such pardon has been granted and it has not been revoked, you are not obliged to disclose any such pardoned offence. In such circumstances, the appropriate response would be: “Yes, pardon granted on (date).”*

***(a) Past Convictions Involving Securities or Commodities***

Have you ever been convicted under any law of any province, territory, state or country of any offence relating to trading in securities, commodities or commodity futures contracts, or with the theft of securities, or with any related offence, or been a party to any proceedings taken on account of fraud arising out of any trade in or advice respecting securities?

Yes: 🞎 No: 🞎

Details:

***(b) Past Convictions Involving Other Contraventions or Criminal Offences***

Have you ever been convicted under any law of any province, territory, state or country for contraventions or criminal offences not noted in 4(a) above? (Do not include non-criminal traffic convictions.)

Yes: 🞎 No: 🞎

Details:

***(c) Current Charges or Indictments***

Are you currently the subject of a charge or indictment, under any law of any province, territory, state or country for contraventions, criminal offences, or other conduct of the type described in 4(a) or 4(b) above?

Yes: 🞎 No: 🞎

Details:

***(d) Partnership or Company Convictions or Current Charges or Indictments***

Has any partnership or company of which you were at the time of such event a partner, officer, director, or beneficial owner of more than 10% of the voting securities, ever been convicted, or is any partnership or company in which you hold such a position currently the subject of a charge or indictment, under any law of any province, territory, state or county for contraventions, criminal offences, or other conduct of the type described in 4(a) or 4(b) above?

Yes: 🞎 No: 🞎

Details:

**5. Civil Proceedings**

**(a)** Has a court in a civil proceeding ever held that you or any partnership or company of which you were at the time of such event a partner, officer, director, or beneficial owner of more than 10% of the voting securities committed fraud or similar conduct?

Yes: 🞎 No: 🞎

Details:

**(b)** Are there any civil proceedings now pending in which fraud or similar conduct on the part of you or any partnership or company of which you are or were at the time such proceedings commenced a partner, officer, director, or beneficial owner of more than 10% of the voting securities is alleged?

Yes: 🞎 No: 🞎

Details:

**6. Bankruptcy**

**(a)** Have you ever been declared bankrupt, made a voluntary assignment in bankruptcy, made a compromise or agreement with your creditors or gone out of business leaving debts outstanding, or produced a declaration under the Quebec Voluntary Deposit of Salary Wages Law, or has a receiver or a receiver and manager appointed by or at the request of your creditors ever assumed control of your assets?

Yes: 🞎 No: 🞎

Jurisdiction of Filing:

Details:

If so, have you been discharged? *(A copy of the discharge must be attached.)*

**(b)** Has any partnership or company of which you were at the time of such event a partner, director, officer, or beneficial owner of more than 10% of the voting securities ever been declared bankrupt or made a voluntary assignment in bankruptcy, or had control of its assets assumed by a receiver and manager appointed by or at the request of its creditors?

Yes: 🞎 No: 🞎

Details:

**7. Judgment Or Garnishment**

Is any judgment or garnishment outstanding against you, in any civil court in any province, state or country for damages or other relief in respect of a fraud or for any reason whatsoever?

Yes: 🞎 No: 🞎

Details:

**Caution**

A person who makes a false statement by statutory declaration commits an indictable offence under the *Criminal Code* that is punished by imprisonment for a term not exceeding fourteen (14) years. Steps will be taken to verify the answers you have given in this Form, including verification of information relating to any previous criminal record.

**Acknowledgement and Consent to Collection and Use of Personal Information**

I HAVE READ AND UNDERSTOOD THE PERSONAL INFORMATION COLLECTION POLICY (“PRIVACY POLICY”) OF CANADIAN SECURITIES EXCHANGE. I HEREBY AUTHORIZE AND CONSENT TO THE COLLECTION AND USE BY ANY OF CANADIAN SECURITIES EXCHANGE AND ITS SUBSIDIARIES, AFFILIATES, REGULATORS AND AGENTS OF ANY INFORMATION WHATSOEVER (WHICH MAY INCLUDE PERSONAL, CREDIT, OR OTHER INFORMATION) FROM ANY SOURCE, INCLUDING WITHOUT LIMITATION AN INVESTIGATIVE AGENCY OR A RETAIL CREDIT AGENCY AS PERMITTED BY LAW IN ANY JURISDICTION IN CANADA OR ELSEWHERE. I ACKNOWLEDGE AND AGREE THAT SUCH INFORMATION MAY BE SHARED WITH AND RETAINED BY CANADIAN SECURITIES EXCHANGE AND ITS SUBSIDIARIES, AFFILIATES, REGULATORS AND AGENTS INDEFINITELY.

Date

Signature

*ALL ATTACHMENTS MUST BE INITIALED BY THE PERSON COMPLETING THE FORM AND BY THE COMMISSIONER FOR OATHS. ALL SIGNATURES MUST BE ORIGINALS*.

LIST ANY ATTACHMENTS:

**8. — Statutory Declaration**

I, (Name of Person Completing this Form)

Do Solemnly Declare That

1. I have read and understand the questions, caution and acknowledgement in this Form;
2. The answers I have given to the questions in this Form and in any attachments to the Form are true and correct except where stated to be to the best of my knowledge in which case I believe the answers to be true; and
3. I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada *Evidence Act*.

|  |  |  |
| --- | --- | --- |
| SWORN/DECLARED before me at the  City of in the Province  (or State) of this day  of , 20       .    A Commissioner of Oaths/Notary Public  My Appointment Expires: | )  )  )  )  )  )  )  ) |  |

NOTARY'S SEAL:

Note: Where this form is sworn outside the Province of Ontario, it must be executed in the presence of a duly authorized Notary Public in and for the jurisdiction in which it is sworn.

**PERSONAL INFORMATION COLLECTION POLICY**

The Canadian Securities Exchange and its subsidiaries, affiliates, regulators and agents (collectively, “CSE or the “Exchange”) collect and use the information (which may include personal, credit, confidential, criminal or other information) which you have provided in this personal information form (“PIF”) for the following purposes:

* To conduct a background check of the individual or company completing the PIF;
* To verify the information provided in the PIF;
* To determine whether an individual is suitable to be associated with a Listed Issuer;
* To determine whether an issuer is suitable for listing;
* To determine whether allowing an issuer to be listed or allowing an individual to be associated with a Listed Issuer could give rise to investor protection concerns or could bring the Exchange into disrepute;
* To conduct enforcement proceedings;
* To ensure compliance with Exchange Requirements and applicable securities legislation; and
* To fulfil the Exchange’s obligation to regulate its marketplace.

The CSE also collects information, including personal information, from other sources, including but not limited to securities regulatory authorities, law enforcement and self-regulatory authorities, regulation service providers and their subsidiaries, affiliates, regulators and agents. The Exchange may disclose personal information to these entities or otherwise as provided by law and they may use it for their own investigations.

The Exchange may use third parties to process information or provide other adminstrative services. Any third party will be obliged to adhere to the security and confidentiality provisions set out in this policy.

All personal information provided to or collected by or on behalf of The Exchange and that is retained by The Exchange is kept in a secure environment. Only those employees who need to know the information for the purposes listed above are permitted access to the information or any summary thereof. Employees are instructed to keep the information confidential at all times.

Information about you that is retained by the Exchange and that you have identified as inaccurate or obsolete will be corrected or removed.

If you wish to consult your file or have any quesitons about this policy or our practices, please write the Chief Privacy Officer, Canadian Securities Exchange, First Canadian Place, 100 King Street West, Suite 7210, Toronto, ON, M5X 1E1.